

# CAPC, LLC/HORSES TREAT, LLC

## BILLING INFORMATION

CAPC, LLC is a licensed mental health clinic. As a courtesy, we will submit your insurance claims to your carrier provided we have your complete insurance information. Please read your policy or contact them directly so you are fully aware of your benefits and any limitations.

If you have a deductible amount you will be billed and need to pay this in a timely fashion so your account is caught up with the services you are receiving from CAPC, LLC. If you have a co-payment please pay this at the time of your session. You will be given a receipt upon request. Please make checks payable to "CAPC, LLC." Our fees for services are usual and customary for Master degree level professionals providing EAP, evaluation and psychotherapy services.

## FEE AGREEMENT

I hereby authorize the payment of insurance benefits for CAPC, LLC services to be made directly to CAPC, LLC. I understand I am responsible for any portion of fees not paid by insurance. Should the account be referred to an attorney or agency for collection, I will be responsible for all attorney fees and expenses. I also authorize CAPC, LLC to furnish insurance companies or their representative's the necessary EAP evaluation and/or treatment information needed to complete my claims for my behavioral health insurance benefit regarding the family member for whom the appointment is scheduled.

### FEE SCHEDULE:

Initial Assessment:	Psychiatrist \$390-420	Therapist	\$185
45 to 50 minute sessions:	Psychiatrist \$280-310	Therapist	\$135
20 minute sessions	Psychiatrist \$175-200		
Family Sessions	Psychiatrist \$280-320	Therapist	\$145
Group Therapy	Psychiatrist \$100-130	Therapist	\$75
Horse Fee	Horse \$60	per session when utilized (NOT paid by insurance)	

Telephone and other technological consultation will be billed at \$40 per increment of up to 12 minutes at the discretion of the clinician

Physician Reports/Letters/Consultations \$200/hr billed in 15 min increments

Forensic/Court related work \$250/hr billed in 15 min increments

Missed Appointments, cancellations <24 hrs: late fee: \$80 psychiatrist/ \$55 therapist

Three no shows, or late cancellations, may result in discharge from the clinic

**If you need to cancel an appointment please call our office as soon as possible, 24 hours in advance at the minimum, or you will be billed \$80 for psychiatric appointments or \$55.00 for other missed sessions. This does not apply to situations beyond your control like emergencies. Thank you.**

Signature of Responsible Party: \_\_\_\_\_ Date \_\_\_\_\_

Please fax a **copy of your insurance card** along with this form to **920-694-3271**